



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, February 26, 2014
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo, Kyle Hedrick, Rick Maiore

Others: James Arthur, Plant Operator, Weston & Sampson; Joan Eliyesal, The Harvard Press; Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Discussion – James Arthur, Weston & Sampson

Mr. Arthur, operator of the sewer treatment plant, was called in to explain the exceedingly large effluent numbers on the November 2013 monthly report filed with DEP. Because he did not have his 2013 log book, Mr. Arthur could not explain the high numbers; although he assumes either clerical error or mechanical failure. He will let Mr. Bragan know as soon as he reviews his notes. He reports the plant is operating satisfactorily at this time.

The operation is using between 6-9 thousand gallons per day depending on whether or not school is in session. Mr. Maiore proposes compiling a spreadsheet of a moving average curve.

Review & Approve Minutes of

- **1/28/2014** – Mr. Hedrick moves to accept as presented; Mr. Maiore seconds. Vote, aye, unanimous.

Town Administrator's Report & Update

- Nothing to report.

Review Pending Applications for Connection Permits

- No applications to review

Consider Any Issues Relating to Connections

- No issues to consider.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

DigSafe Membership

- Mr. Bragan will contact Weston + Sampson for map information. Application process will resume at the next meeting.

Water Commission

- Rules & Regulations – Mr. Maiore will send the working draft to the other members. Commission will review at the next meeting.

Ms. Russo motioned to adjourn at 9:45 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next meeting tentatively scheduled for Wednesday, March 5, 2014
9 a.m. in the Town Hall meeting room.

Respectfully submitted by Paige O'Brien